

CAREER ACCELERATION NETWORK®

The client has identified target organizations and is looking to build her network. While she would like to apply for a job with this organization, her goal is to get feedback, advice, and other connections so that she can eventually “hire an employer.”

Here’s a section of her letter, which she can send electronically or by USPS

Your name was recently mentioned as one of the architects of your company’s study of _____ (Philadelphia Business Journal, 02-05-07). *Kudos* to you and your group for publishing these important results. I have also evaluated and written about _____, and would welcome the opportunity to compare notes on the application of this work.

I’m hoping to change my approach to medical devices from the operational to the behavioral angle. I’m intrigued by XYZ’s work with branded and unbranded websites, and would be proud to be a member of the team that accomplishes the level of quality that is your standard.

After nine years with LMNO, (a great organization), I think it’s time to take on a new professional challenge. My hope is that you’ll take the time to meet with me in-person or schedule a phone conversation so that I may learn more about sales and sales training within XYZ and related organizations

My résumé is attached for your information. I hope you’ll accept my phone call next week; I would truly appreciate an opportunity to benefit from your advice.

Sincerely yours,